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**CUSTOMS AND EXCISE DEPARTMENT**

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All Traders and Declaring Agents

**E-FILE APPLICATIONS AVAILABLE THROUGH THE INTERNET**

In our continuing effort to provide better service to the trading community, we are pleased to inform you that you could now apply for **allocation of product codes for liquors and tobacco** through E-filing at our internet homepage at <http://www.gov.sg/customs>. You would be informed of the product code assigned for your liquor and tobacco items through email. With this new initiative, you no longer need to submit your application by letter or fax and you could expect a faster and more timely response.

2 We will be gradually introducing more E-filing services so as to enable you to transact directly with CED anytime of the day for a better, one-stop service. We would like to take this opportunity to highlight to you the following applications which are available via the Internet:

**(a) Waiver of Liquor Analysis**

You could submit your application for waiver of liquor analysis on small quantity of liquors. Upon receipt, your application would be automatically processed by the system. If the application was in order, an approval message would be transmitted to you to inform you to submit your duty payment declaration through TradeNet for approval.

**(b) Customs Supervision**

You could apply for Customs supervision for stuffing/unstuffing of containers, repacking, test-weighing, etc, indicating your preferred date and time. Upon receipt, your application would be routed to the branch in charge for processing. You would no longer need to prepare hardcopy of the application or to fax or visit the branch concerned to submit your application.

**(c) Registration for Documentation Course for Traders**

You could apply to attend the Documentation Course for Traders via the Internet and the course fee paid by Inter-bank GIRO.



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**(d) Liquors Licences**

Applications for temporary or permanent liquor licence and extension of operating hours of licensed establishments.

**(e) Lodgement of cash deposit for temporary import**

Foreign exhibitors who arrive by air with high value hand-carried goods, other than liquors and tobacco products, may apply for temporary import of the goods under the Customs Security Deposit Scheme electronically.

**(f) Application for bulk transfer of baggage**

Travel agencies which handle flight-cruise or cruise-flight group tours may apply by electronic filing for bulk transfer of baggage. The processing of the applications would be centralised. With this electronic application, the agents would not need to send in separate applications by hardcopies to Airports Branch and Ports Branch.

**(g) Applications by petroleum warehouse licensees**

Petroleum warehouse licensees can also submit applications for amendment/cancellations of permits, temporary de-licensing and temporary change of tank status, return of petroleum products to the licensed or bonded premises and upgrading/downgrading operations via email.

6 You could access our E-filing applications via the “E-Forms” icon located at our homepage at <http://www.gov.sg/customs>. You are also welcomed to surf our website for information on Customs procedures, duty rates and application forms and download the relevant information.

7 To bring about greater convenience to the trading community, we would soon be introducing another E-filing application for licensed warehouse operators to submit applications to pay duty and GST on broken bottles of liquors that are marked.

8 In order to speed up the dissemination of information and to reach out to more traders within a shorter time span, we would progressively be sending out all correspondences such as circulars, Customs service bill, reply to applications submitted by e-filing, letter of query and letter on offering composition fines to traders via email. We are currently in the process of building up our database of traders’ corporate email addresses. In this regard, we would like you to furnish us your corporate email address for registration if you have not already done so. Thank you.

CHAN KOK YIN  
DIRECTOR REVENUE  
for DIRECTOR-GENERAL OF CUSTOMS & EXCISE