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CUSTOMS AND EXCISE DEPARTMENT

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All Petroleum Warehouse Licencees

ENDORSEMENT OF PERMITS BY OIL COMPANIES

Currently, all inward and removal permits are required to be endorsed by oil licensees. The details of the goods received are endorsed on the reverse of the permits concerned by the receiving point. For 2-point and 3-point transfers, the endorsed permits are also required to be returned to the issuing point upon completion of the operations.

2 We are pleased to inform you that oil licensees no longer need to have their inward and 2-point/3-point removal permits endorsed upon completion of the operations. Licensees are also no longer required to return the removal permits to the issuing point upon completion of their 2-point and 3-point transfer operations.

3 The revised requirements shall take effect on 1 Dec 99 and are as follows:

(a) Inward Operations

- (i) The issuing point shall take out an inward permit prior to the operations.
- (ii) The received quantity shall be supported by a proper Certificate of Quantity and made readily available to our officers during inspection/audit.

(b) 2-Point & 3-Point Transfer Operations

- (i) The issuing licensee shall take out the relevant removal permit prior to the operations.
- (ii) The receiving licensee shall acknowledge the actual quantity received vide e-mail or fax to the issuing licensee.
- (iii) The issued and received quantities shall be supported by the e-mail/fax acknowledgements and relevant in-take/out-turn certificates. These shall be made readily available to our officers during inspection/audit.

Yours faithfully

JASWANT SINGH
HEAD PETROLEUM BRANCH
for DIRECTOR-GENERAL OF CUSTOMS & EXCISE



The Way of Excellence in Public Service