SINGAPORE CUSTOMS
55 Newton Road #07-01 Revenue House Singapore 307987
Tel: (65) 6355 2000 Fax: (65) 6355 2156
Email: customs_stgc@customs.gov.sg
http://www.customs.gov.sg/stgc

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To: All Traders and Declaring Agents

REMINDER ON DECLARATION PROCEDURES FOR STRATEGIC GOODS PERMIT APPLICATIONS

We wish to remind all traders on the declaration procedures for strategic goods permit applications submitted via the TradeNet® 4.0.

Declaration Procedure for Product Code

2 Traders and declaring agents need to declare the following:

(a) For goods/technology listed in Division 2 – List of Military Goods of Part I of the Schedule of the Strategic Goods (Control) Order 2010, **all Category Codes as reflected on the list should be declared as Product Codes for strategic goods permit applications**, i.e. Category Codes are equivalent to Product Codes for goods/technology under the Munitions List.

Example 1
For an item which falls under Category Code ML1, the Product Code to be declared on strategic goods permit applications will be ML1.

(b) For goods/technology listed in Division 2 – List of Dual-Use Goods of Part II of the Schedule of the Strategic Goods (Control) Order 2010, **a prefix, "DL", followed by the corresponding 5-digit Category Code on the list**, should be declared as the Product Code in strategic goods permit applications.

Example 2
For an item which falls under Category Code 0A001, the Product Code to be declared on strategic goods permit applications will be DL0A001.

Additional Declaration Procedure

3 Please key in the Product Code in the CA/SC Product Code Field and fill up all the following additional mandatory fields for strategic goods permit applications submitted via the TradeNet® 4.0:

(a) The consignee name and address
(b) The end-user name and address
(c) The end-use:
  (i) Code (1) whether it is meant for military (MIL) or non-military (NMU) purposes

(ii) Code (2) whether it is meant for government (GOV) or non-government (NGU) purposes

(iii) Code (3) whether it is for weapons of mass destruction (WMD) or non-WMD (NMD) purposes

Supporting Documents Required

4 The following supporting documents are required when you submit the strategic goods permits:

(a) End-User Certificate (EUC);

(b) Export Licences, and their corresponding translation in English, from the supplying country (if applicable);

(c) Import Authorisation (IA) from the country of import (for Munitions List and WMD related items);

(d) Technical Specifications of the goods, e.g. operating instructions, manuals, brochures, data sheets, etc.;

(e) End-user company profile and/or website; and

(f) Other relevant supporting documents.

5 You may also wish to visit our strategic goods control website at: http://www.customs.gov.sg/stgc for more information.

Yours sincerely

FAUZIAH A. SANI (MDM)
HEAD STRATEGIC GOODS CONTROL
STRATEGIC GOODS CONTROL BRANCH
for DIRECTOR-GENERAL OF CUSTOMS
SINGAPORE CUSTOMS