



CUSTOMS AND EXCISE DEPARTMENT

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All Traders and Declaring Agents

COMMON QUESTIONS ON CUSTOMS DECLARATIONS/PROCEDURES: HELPLIST 2/2002

I am pleased to list below the questions and answers for List 2/2002 :

Q1 How do I apply to Customs for duty assessment of an electric bicycle as I intend to import one?

A1 To apply for duty assessment, you are required to submit your application together with the following documents to Appraisal Section, Customs & Excise Department, 55 Newton Road, Revenue House, 2nd Storey Podium Block, Customs Service Centre, Singapore 307987.

- Purchase Invoice,
- Freight and Insurance Papers,
- Bills/Receipts relating to other incidental charges.

Alternatively, you may fax your application form and supporting documents to our Assessment Officer at 62509606. The application form is available from our website, www.gov.sg/customs.

Q2 My company in U.S. is seeking to obtain information regarding currency exchange rates used by Singapore Customs for purposes of importation into Singapore. What rates do we use to declare permits if the foreign currency is not listed in the Customs exchange rates?

A2 The exchange rates used must be the prevailing rates issued by Customs at the time of declaration if the currency is listed in the Customs weekly rates of exchange. If the foreign currency quoted in the invoice is other than those listed currencies given by Customs, a trader can use the selling rate quoted by a commercial bank for that currency. In this case, the trader is required to declare the name of the bank, telephone number and the date on which the rate was quoted in the "Remarks Column" of the Customs Duty/GST payment declaration.

Q3 Can I enquire the exchange rate for Euro currency over the phone?

A3 Yes, you will be able to enquire for the exchange rate on Euro currency via our Interactive Voice Response (IVR) module by entering the Customs code "888" in place of the country code.

TAN KWANG YEOW (MRS)
ASSISTANT DIRECTOR-GENERAL (REVENUE)
for DIRECTOR-GENERAL OF CUSTOMS & EXCISE