

Applications of Retrospective or Retroactive Certificates of Origin through TradeNet

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To: All Manufacturers Registered with
Export Certification Unit (ECU) of TDB

Presently, TDB is processing manually all retrospective/retroactive applications for the Generalised System of Preferences (GSP) Form A, Commonwealth Preference Certificate (CPC), Common Effective Preferential Tariff (CEPT) Form D, ordinary Certificate of Origin (CO) and Certificate of Processing (CP).

Retrospective/retroactive applications for these Certificates of Origin (COs) are applied for shipments that had been exported previously with the necessary Export Permits but without the Certificates of Origin. The CO/GSP Form A/CPC/CP/CEPT Form D will be issued retrospectively/retroactively only if they fall within the stipulated timeframe for application of the CO/GSP Form A/CPC/CP/CEPT Form D and your overseas customers have requested for the CO/GSP/CPC/CP/CEPT Form D to be issued retrospectively/retroactively.

We are pleased to inform you that with effect from **1 Sep 98**, you may apply for retrospective/retroactive GSP Form As, CPCs, CEPT Form Ds, ordinary COs and CPs via TradeNet for the non-textile products. Until further notice, we will continue to accept manual applications for retroactive/retrospective GSP Form As, CPCs, CEPT Form Ds, COs and CPs.

Procedures for Applying for Retrospective/Retroactive COs for Non-Textile Products via TradeNet (Application Type = 'NH')

The procedure to apply for retrospective/retroactive COs/GSP Form As/CPCs/CEPT Form Ds/CPs is the same as for TradeNet application for the COs/GSP Form As/ CPCs/CEPT Form Ds/CPs. However, you need to take the following additional steps:

1. Type in

- a) **'NTBC'** in the product code field of the permit item description;
- b) **'This Export CCP is a replacement of Export CCP No. dated**' after typing in the specific item description in the permit item description field.
- c) the specific item description in the Certificate of Origin field. This is to ensure that the sentence **'This Export CCP is a replacement of Export CCP No. dated**' **will not be printed** on the CO/GSP Form A/CPC/CP/CEPT Form D.

2. Write down the new unique reference no. on the Exporter's Invoice and previously approved Cargo Clearance Permit (CCP) and fax them to ECU Processing Officer at 337 6360 or 337 2068 immediately after you have transmitted your TradeNet application.

3. Fax the overseas Custom's/buyer's/exporter's letter confirming that they have requested for the retroactive/retrospective CO/GSP Form A/CPC/CP/CEPT Form D.

TDB will process your application via TradeNet and after approval you will collect the CO/GSP Form A/CPC/CP/CEPT Form D from SNS Service Centre, 230 Victoria Street, #07-02 (7th Floor), Bugis Junction Office Tower, Singapore 188024 (Tel. No. 339 0798). Please note that you do not have to submit the new Export CCP to the Manifest section of Trade Development Board as you have already submitted the previous Export CCP to your shipping agent.

We encourage you to make use of TradeNet to file your retrospective/retroactive application for the CO/GSP Form A/CPC/CEPT Form D/CP if there is any. If you are not a TradeNet user and you wish to subscribe to become a user, please contact the Marketing Admin, Singapore Network Services Pte Ltd (SNS) at Tel. No. 778 5611. Alternatively, you may wish to approach any freight forwarder or TradeNet Service Centre in Singapore that can file the applications through TradeNet on your behalf.

If you have further enquiries, please call :

Mdm Inon Haji Omar - Tel No. 6355 2000
Sapri bin Marwan - Tel No. 6355 2000
Mahani Latiff - Tel No. 6355 2000.

GRADUATION FROM SWITZERLAND GSP SCHEME

The Embassy of Switzerland has confirmed that with effect from 1 Mar 98, Singapore is no longer on the list of countries and territories that benefit from the GSP Scheme.

Exporters are informed that we will not issue GSP Form A for exports to Switzerland for those products which were previously entitled to GSP preferential tariff benefits.

PHUA KIA CHEW
DEPUTY DIRECTOR
TRADE FACILITATION DIVISION