

Our Ref: PC.P.004.2004.01

Circular No: 2/2005

Date: 2 Feb 2005



SINGAPORE CUSTOMS

55 Newton Road
#10-01 Revenue House
Singapore 307987

REPUBLIC OF SINGAPORE

Telephone : 6355 2000
Telefax : 6250 9606
Homepage : <http://www.customs.gov.sg/>
E-mail : customs_documentation@customs.gov.sg



To: All Traders and Declaring Agents

SUBMISSION OF PERMITS AND DOCUMENTS TO SINGAPORE CUSTOMS AT REVENUE HOUSE

Currently, certain permit conditions require that the permits and documents be returned to the Singapore Customs' Headquarters at Revenue House or to the Air-Cargo Station at Changi Airfreight Centre. Please be informed that from 1 Mar 2005, the return of these permits and documents will be centralised at the Singapore Customs at Revenue House for better coordination and efficiency. We would seek your cooperation not to submit these permits and documents to the Air-Cargo Station after 28 Feb 2005.

2. Depending on the condition code stated on the permit, the follow up action is listed below:

Permit Condition Code	Action
A5	Submit the permit with the original endorsement to Singapore Customs at 55 Newton Road, #07-01, Revenue House Singapore 307987
A8, H4, H5	Fax the permit and supporting documents (as required) to fax no: 62509606 or email to customs_documentation@customs.gov.sg
Z02, Z04, Z05, Z07, Z11, Z13, Z18, Z5B, Z5C, Z5D, ZT	Fax the permit and supporting documents (as required) to fax no: 63371556 or email to customs_tn48hr@customs.gov.sg

3. Please bring the contents of this circular to the attention of your relevant staff. For further enquiries, you may contact our Customs Call Centre at telephone number 6355 2000.

PETER CHEAH
HEAD
PERMITS COMPLIANCE BRANCH
for DIRECTOR-GENERAL OF CUSTOMS

The Way of Excellence in Public Service