

Submission of OBL or OUCR or MAWB Numbers and HBL or HUCR or HAWB Numbers

I&E Notice No. 23/96

27 Dec 96

To : All Traders, Freight Forwarders,
Cargo Agents and Carriers

Please refer to the I&E Notice 3/95 dated 15 Mar 95 and the TDB/CED/PSA Joint Circular dated 8 Jun 96.

Incorrect Use of Fields

We note that there are still instances of wrong particulars being declared in the following 2 fields in the applications for the Import and Export Permits:

1. OBL/OUCR/MAWB No. _____
2. HBL/HUCR/HAWB No. _____

Some examples of the wrong particulars declared are as follows:

- "--"
- "manifested"
- "1 BL"
- "1"
- "One"
- "One BL"

The correct particulars should be the OBL/OUCR/MAWB No. and the HBL/HUCR/HAWB No.

Examples of the correct particulars for these two fields are as follows:

1. OBL/OUCR/MAWB No. **ABCUIJKL123456XYZ**
2. HBL/HUCR/HAWB No. **ABCU123456789000**

Maritime Information System (MAINS)

We wish to remind you that these 2 fields are meant solely for the OUCR/OBL/MAWB and HUCR/HBL/MAWB Numbers and NOT for any other purposes. The information in the two fields for sea shipments is required for reconciliation of the Permits with the manifest particulars in the Maritime Information System (MAINS).

The MAINS identifies a particular export consignment by its Unique Cargo Reference (UCR) number. This number is the **booking reference number** given by the shipping agent/forwarder when a shipper makes a booking. A UCR number starts with 4 alphabets which identify the shipping line, followed by a maximum of 13 characters which identify the consignment. There are two types of UCR numbers:

1. the Ocean UCR (OUCR) number which is provided by shipping agents for ocean level cargo shipments; and
2. the House UCR (HUCR) number which is provided by freight forwarders/NVOCCs for

house level cargo shipments.

Types of Shipments

For export shipments, the applicants should declare the outward OUCR and HUCR numbers as appropriate in the "**OBL/MAWB/UCR NO**" and "**HBL/HAWB/HUCR (OU) NO**" fields when applying for the Export Permits through TradeNet respectively.

For import shipments, the applicants should declare the inward OBL and HBL numbers as appropriate in the "**OBL/MAWB/UCR NO**" and "**HBL/HAWB/HUCR (OU) NO**" fields when applying for the Import Permits through TradeNet respectively.

For transhipments, the applicants should declare the inward OBL and HBL numbers as well as the outward OUCR and HUCR numbers as appropriate in the "**OBL/MAWB/UCR NO**" and "**HBL/HAWB/HUCR (OU) NO**" fields when applying for the Transhipment Permits through TradeNet respectively.

For consolidated air consignments, the applicants should declare the Master Air Waybill (MAWB) No. and the House Air Waybill (HAWB) No. in these two fields. For direct air consignments, the applicants should declare the same MAWB No. in these two fields.

Please inform all your staff who are preparing the Permit applications through TradeNet of these requirements.

Further Enquiries

If you require further clarifications, please contact the Customs Call Centre at Tel No. 63552000.

We thank you for your assistance and co-operation.

PHUA KIA CHEW
for TRADE DEVELOPMENT BOARD