

# List Of Frequently Asked Questions - Import Certificate and Delivery Verification (ICDV)

I&E Notice No. 17/96

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To: All Traders, Freight Forwarders,  
Cargo Agents and Carriers

We are pleased to list below for your information the answers to the FAQs by traders and declaring agents in applying for the Import Certificate and Delivery Verification:

## Question 1

Is it necessary for me to apply for an Import Permit to import the goods when I have the Import Certificate?

## Answer

Yes, you need to apply for an Import Permit to import each shipment of goods even though you have obtained the Import Certificate.

## Question 2

What is the difference between an Import Permit and an Import Certificate?

## Answer

You must apply for an Import Permit for each consignment of goods to enable you to clear the goods through the Customs Checkpoint. You need the Import Certificate if the goods to be imported into Singapore are subject to control by the exporting country. TDB will issue to you the Import Certificate to enable the foreign party to obtain the Licence to export the goods to Singapore.

## Question 3

How do I apply for the Import Permit for goods to be imported under the Import Certificate?

## Answer

You have to apply for the Import Permit through TradeNet. When you apply for the Import Permit through TradeNet, you **must**:

- a. state "IC" in the Exceptional Type Indicator field. This is to indicate that you are submitting an IC Permit for processing. If the IC item to be imported falls under a partially-controlled HS code and you would like the Import Permit to be routed to the relevant Controlling Authority for endorsement, you have to indicate both "CA" and "IC" in this field. You have to key in the indicators one after another; and
- b. state the IC number for each item declared in the corresponding Product Code field. Again, in the corresponding Product Code Quantity and Unit fields, state the number of items being imported.

## Question 4

I have a consignment of goods to be imported, some of which are under the Import Certificate. Can I declare them under one Import Permit?

## Answer

No, you cannot declare all the goods under one Import Permit. You must apply for a separate Import Permit for the goods to be imported under the Import Certificate.

**Question 5**

Can I apply for one Import Permit to import the goods covered by two Import Certificates?

**Answer**

Yes, you can. You must state the Import Certificate numbers in the Product Code field corresponding to the description of the goods covered by each Import Certificate.

**Question 6**

Are there any conditions imposed in the Import Permit for the goods imported under the Import Certificate?

**Answer**

Yes, the conditions are - "APPROVED BY TDB SUBJECT TO THE CONDITION THAT YOU COMPLY WITH THE PROCEDURE FOR THE ISSUE OF AN ICDV. YOU MUST PRODUCE THIS PERMIT AND THE GOODS LISTED TO THE CUSTOMS OFFICER FOR EXAMINATION AND ENDORSEMENT AT THE ENTRY POINT."

You must comply carefully with this condition of approval of the Import Permit.

If you have any enquiries on these questions and answers, please call the Customs Call Centre at Tel. No. 63552000.

PHUA KIA CHEW  
for TRADE DEVELOPMENT BOARD