

All Traders and Declaring Agents

**COMMON QUESTIONS ON CUSTOMS
DECLARATIONS/PROCEDURES : HELPLIST 16**

I am pleased to list below the questions and answers for List 16:

Q1	I would like to remove some liquors from a licensed warehouse to the Oriental Express Train at the railway station. What permit should I apply ?
A	Please apply for a Joint Customs/TDB Outward Permit (OO) with the declaration purpose = Z and place of receipt = RPO. The out carrier agent must be E&O Services (Singapore) Pte Ltd. The liquors can be consumed only after the train has left Singapore.
Q2	My car was imported for an exhibition under a pure Customs Inward permit (IN) with declaration purpose = TO. An embassy would like to buy over the car for its official use. The car would be removed directly from the exhibition site to the embassy. What permit should I declare ?
A	Please declare a pure Customs Duty Exemption/GST Relief permit (EX) with the declaration purpose = TO. The place of receipt should be declared as 'EM'. The previous pure Customs Inward permit (IN) number must be declared in the EX permit in the field "Previous Permit No." for cross-reference. Please state in the remarks column the reference number of the approval letter from the Ministry of Foreign Affairs.
Q3	Our company had declared a Joint Customs White Transshipment/TDB Inward permit (IT) to remove a consignment of goods for transshipment. However part of the consignment was found to be short-shipped. What should we do ?
A	Please submit your application for amendment of the quantity together with the supporting documents to the Permits Officer at Fax No: 2509606. Should the short-shipped goods arrive subsequently by another vessel, a fresh Joint TT permit is needed.
Q4	I have an IBG account with Customs Department. So far, I have appointed only one declaring agent. As I am expanding my business, I wish to appoint another declaring agent. Is this allowed ?

A

For appointment of additional declaring agents, please complete the 'Authorisation of Declaring Agent(s)' form and mail it to Head, Documentation Branch, Customs & Excise Department, 55 Newton Road, #10-01 Revenue House, Singapore 307987. Please include in this form all the previously appointed agents whom you wish to retain. As this new authorisation will supersede the previous authorisation, only those declaring agents listed in the new authorisation will be allowed to declare payment permits whereby the GST to be paid will be deducted from your IBG account with Customs.
