

Our Ref : Customs Ports 7/92 Vol IV

Circular no.:39/2000

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CUSTOMS AND EXCISE DEPARTMENT

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Singapore 307987

REPUBLIC OF SINGAPORE

Telephone : 3552000
Telefax : 2508663
Homepage : <http://www.gov.sg/customs/>
E-mail : CED_Ports@ced.gov.sg

All Traders and Forwarding Agents



APPLICATION TO PORTS BRANCH FOR CUSTOMS SUPERVISION VIA E-FILING

We are pleased to inform you that our E-filing System for application of Customs supervision from Ports Branch HQ and Pasir Panjang Terminal will be enhanced to provide the following features with effect from 22 Sep 2000:

- a Immediate reply to your application - You will be informed of the status of your application immediately upon your submission.
- b Selection of preferred timeslot - You may select your preferred timeslot for Customs supervision at 8.45 am, 10.30 am, or 2 pm on a weekday or 8.45 am on a Saturday.
- c Advance booking - You may apply for Customs supervision 6 days in advance, excluding the current date.
- d Amendment/cancellation of booking - You may submit amendment or cancellation of your booking.

2 The types of Customs services available at Ports Branch are:

- a Supervision of unstuffing/stuffing of containers;
- b Extraction of samples;
- c Escort and other services

3 Submission of application through e-filing would provide you with certainty that officers of Customs are available at the chosen date and time for supervision of your operation. It enables you to pre-plan your business operations. Our homepage address for the submission of application is <http://www.gov.sg/Customs>.

4 We encourage you to use the e-filing facility. If you need to seek any clarification, you may contact Mr. Yong Ser Foo/Mr. Ek Keng Heng at Ports Branch HQ, Tel Nos. 2206376/2219185 or Mr. Bang Biau Jye/Mr. Chiam Heng Teng at Pasir Panjang Terminal, Tel Nos. 7790768/7738226. Thank you.

HO ANN CHUAN
OFFICER COMMANDING, PORTS BRANCH
for DIRECTOR-GENERAL OF CUSTOMS & EXCISE

The Way of Excellence in Public Service