

Our Ref : Customs PM.001.74.12

Circular No: 33/2000

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CUSTOMS AND EXCISE DEPARTMENT

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REPUBLIC OF SINGAPORE

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All Declaring Agents



E-FILING OF APPLICATIONS FOR AMENDMENT AND CANCELLATION OF CUSTOMS PERMITS

Most of the fields in the Customs permits can be amended or cancelled electronically via the TradeNet system. However, there are a minority of cases where electronic amendment or cancellation is not allowed, eg amendment of the lot number, quantity, value etc, on security and control considerations. Instead, such request will have to be submitted by the declarant manually on a prescribed application form stating the reason for the amendment/cancellation, with accompanying supporting documents.

2 To facilitate trade, we have enhanced our in-house system to allow such applications for amendment and cancellation of Customs permits to be submitted by e-filing. With effect from 1 Sep 2000, the e-filing application is available at our Customs website at <http://www.gov.sg/customs>. With this e-filing application, you are no longer required to fax manually supporting documents such as bills of lading, packing lists, etc. Instead, we will call for the supporting documents if there is a need for verification.

3 For further information, please contact Customs Call Centre at telephone number: 355 2000 (followed by *0).

TAY CHIN LEONG
HEAD DOCUMENTATION
for DIRECTOR-GENERAL OF CUSTOMS & EXCISE
SINGAPORE