

Frequently Asked Questions (FAQs) on Import Certificate and Delivery Verification (ICDV)

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To: All Traders, Freight Forwarders,
Cargo Agents and Carriers

We are pleased to list below for your information the answers to the FAQs by traders and declaring agents on the use of the ICDV:

Question 1

I have obtained an Import Permit for goods covered by an Import Certificate. I have declared the ICDV No. in the description field but did not indicate as "IC" under Exception Type. My Permit application was approved with "Z01" message. Can I use the Permit to clear the controlled shipment?

Answer

No, you cannot use a "Z01" Permit to clear your shipment which is covered by an Import Certificate. You have to cancel the Import Permit and re-apply again. You need to indicate "IC" in the Exception field and state the ICDV No. under the Product Code field.

Question 2

Do I need to apply for an Import Certificate if my supplier informs me that I need to provide them with an End-User Certificate from my company?

Answer

No, you do not need to apply for an Import Certificate if your supplier only requires an End-User Certificate from your company.

Question 3

If my Import Certificate has expired, can I request for an extension?

Answer

No, you cannot ask for an extension of an Import Certificate when it has already expired. Your request for extension of an Import Certificate must be submitted to TDB **before** the expiry date. You need to apply for a new Import Certificate in this case.

Question 4

I have sent the original copy of my Import Certificate to my overseas supplier. However, I have lost the remaining copies of the Import Certificate. Can I apply for a replacement copy?

Answer

Yes, you can apply for a Certified True Copy of this Certificate. You should submit to us a complete set of the Import Certificate with a letter to inform us that you have lost the 2nd copy of your Import Certificate. You should also provide us with the Import Certificate No. We will process your application and indicate the original Import Certificate No. on your replacement Import Certificate. We will stamp the Import Certificate with the words "Certified Copy".

Question 5

For my application of the Import Certificate, can I indicate that the items are for use in Singapore and for re-export?

Answer

Yes, you can if your overseas supplier is able to obtain the Export Licence from his Government to export the consignment to Singapore for use and for re-export from Singapore.

PHUA KIA CHEW
for TRADE DEVELOPMENT BOARD