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All Traders, Freight Forwarders, Cargo Agents and Carriers

UEN IMPLEMENTATION IN TRADENET®

Singapore Customs will implement the use of Unique Entity Number (UEN) in TradeNet® from 1 Jan 2009.

2 Please ensure that your TradeNet® front-end system is updated and ready to use the UEN for submission of new declarations as well as amendment, cancellation and refund. For any assistance to update your front-end system or to convert your Central Registration (CR) Numbers dataset to UEN, please approach your front-end vendor now.

3 To facilitate the planning of your operations, you are advised to take note of the following dates and timings:

Affected date and time	Remarks
14 Dec (Sunday), 11.59pm	Last submission of refund applications through TradeNet® using CR number
23 Dec (Tuesday), 7pm	Last registration for new TradeNet® user and declarant using CR number. Last update of registration details for current TradeNet® user and declarant using CR number. Last subscription to Trader Notification Service for permit approvals using your CR number
31 Dec (Wednesday) 2008, 12pm*	Last submission of TradeNet® declarations including new applications, amendments and cancellations using CR number
31 Dec (Wednesday) 2008, 6pm	Last retrieval of TradeNet® approvals/rejections in CR number

**we urge that you submit your declarations by 12pm to allow sufficient time for submission of supporting documents and processing before the downtime at 3pm.*

4 For amendment, cancellation or refund application on permits approved on 31 Dec 08 or earlier, please submit your request using the corresponding UEN (*in all the applicable fields*) from 1 Jan 2009. For permit listings or copies of CCP however, you can continue to submit your request using CR numbers.

5 On 31 Dec 08, there will be a TradeNet® downtime from 1500hrs. The system will be brought up progressively from 0001hrs on 1 Jan 2009. You may encounter slowness in receiving your approvals/rejections for certain declaration types.

6 To minimize inconvenience, you are advised to submit your TradeNet® declarations early and to print a copy of the CCP as soon as it is approved. When clearing cargo from 28 Dec 2008 to 1 Jan 2009, you are reminded to present the CCP and supporting documents, together with the goods.

7 Please also take note of the UEN implementation updates stated in our circular 21/2008. More details regarding the implementation of the UEN are available at the UEN website (<http://www.uen.gov.sg>).

8 For further clarifications on TradeNet, you may wish to contact CrimsonLogic at 68877888 or send your enquiries to hdsupport@crimsonlogic.com. For enquiries on Customs procedures, please contact us at customs_documentation@customs.gov.sg.



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