

Customs: C02.35.V01(4)

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All Traders and Declaring Agents



CUSTOMS DOCUMENTATION COURSE

Currently, Singapore Customs conducts a 3-day Customs Documentation Course for traders, freight forwarders and shipping agents on Customs documentation and procedures for importing, exporting and transshipping goods. CrimsonLogic Pte Ltd also organises a 2-day TradeNet Procedures Course, which covers both Customs and IE Singapore (IE) documentation requirements.

2 With the formation of Singapore Customs on 1 Apr 03, which includes the Trade Facilitation Division and Statistics Audit Unit of IE Singapore, Customs has revised its Customs Documentation Course to incorporate additional topics covered in the TradeNet Procedures Course. As such, with effect from 1 Aug 2003, CrimsonLogic will cease its TradeNet Procedures Course.

3 The Customs Documentation Course will also be shortened to two days. This arises from feedback gathered from past course participants. Emphasis on the revised contents will be on the more critical Customs requirements and procedures. The revised course contents are as follows:

- An overview of TradeNet and **TradeNet Procedures**
- **Certificates of Origin**
- Rules for Harmonized System classification
- Registration procedures for transacting business with Customs
- Various types of customs declarations
- Assessment and collection of duties and GST
- Importation procedures for dutiable goods like motor vehicles, liquors, tobacco and motor spirits.

4 The course fee is revised from \$104.00 to \$72.80 (inclusive of 4% GST) per participant. For participants who have registered and paid for the courses starting from August 03, the difference of \$31.20 will be refunded. A separate notification will be sent to the participants regarding the refund. For enquiries on the course, you may contact Customs Organisation Excellence Branch at Tel no: 6355 2044. For more information on the course and the registration procedures, you may refer to our website at: <http://www.customs.gov.sg/>.

5 The course dates for 2003 are: 19 to 20 August (fully booked), 16 to 17 September (fully booked), 14 to 15 October, 18 to 19 November and 16 to 17 December.

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for DIRECTOR-GENERAL OF CUSTOMS