



Singapore Customs,
55 Newton Road #07-02,
Revenue House
Singapore 307987
Tel No. : 6775 5137
Fax No. : 6775 5946
Email: customs_nacwc@customs.gov.sg

NA(CWC) LICENCE AMENDMENT APPLICATION COVER FORM

GENERAL INSTRUCTIONS

- ◆ All sections must be completed. Where not applicable, please specify "N.A." Any incomplete or illegible application will not be accepted.
- ◆ This application form is for a company / an organisation to apply for the below mentioned types of amendment to the existing NA(CWC) licence issued under the Chemical Weapons (Prohibition) Act, Chapter 37B and the Chemical Weapons (Prohibition) Regulations.
- ◆ Each company / organisation can only hold ONE NA(CWC) licence at any one time within each year.
- ◆ All amendments would require an average processing time of 10 working days from the date of receipt of the duly completed application.
- ◆ This form may take you 5 minutes to fill in. You will need the following information to fill in the form.
 - Company / Organisation Name and Unique Entity Number (UEN)
 - Company / Organisation Details and Nature of Business
 - Licence Applicant's Details and NRIC / Passport No.
 - Details of Alternative Contact Person and NRIC / Passport No.
- ◆ Upon completion, this application should be sent in by fax, email or post to:

**Director-General
Singapore Customs
National Authority (Chemical Weapons Convention)**
55 Newton Road
#07-02, Revenue House
Singapore 307987
Fax: 6775 5946
Email: customs_nacwc@customs.gov.sg

REQUIRED FORMS FOR SUBMISSION

Any company / organisation intending to amend their existing licence by addition of chemical, addition of activity for licensed chemical and/or increment of maximum aggregate, are required to submit the relevant forms:

- NA(CWC) Licence Amendment Cover Form
- Form B.1 – *for Schedule 1 chemical*
- Form B.2 – *for Schedule 2 chemical*
- Form B.3 – *for Schedule 3 chemical*
- Form B.4 – *for unlicensed Discrete Organic Chemical*
- Form B.5 – *for Increment of maximum aggregate for licensed Schedule 1, 2, 3 and / or unlicensed Discrete Organic Chemical*



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APPLICATION FOR AMENDMENT TO EXISTING NA(CWC) LICENCE COVER FORM

SECTION A REQUEST FOR AMENDMENT

(1) Existing NA(CWC) Licence Number:
(2) Date of Issue: (dd/mm/yyyy)

(3) My Company would like to request for the following amendment:

- (a) Addition of Chemical
(b) Addition of Activity for Licensed Chemical
(c) Increment of Maximum Aggregate

SECTION B COMPANY / ORGANISATION DETAILS

(4) Company / Organisation Name:
(5) Unique Entity Number (UEN):

(6) Company / Organisation Address:

(7) Nature / Type of Business:

SECTION C LICENCE APPLICANT DETAILS

(8) Name of Applicant: (Dr/Mr/Ms/Mrs/Mdm)*
(9) Designation:

(10) Citizenship: (Please indicate accordingly)
(a) Singaporean (b) PR (c) Others
Please specify nationality:
(11) NRIC / Passport No.:

(12) Contact No.:
(13) Fax No.:
(14) E-mail Address:

SECTION D DECLARATION

I, NRIC No./Passport No.
(Name of Applicant)
representing hereby declare that:
(Company/ Organisation Name)

- a) I have read and understood the terms and conditions for the issuance of the NA(CWC) Licence for Schedule 1, 2, 3 Chemicals and Unscheduled Discrete Organic Chemicals (DOCs);
b) I will submit all declarations pertaining to the Scheduled Chemicals and/or Unscheduled DOCs included in this licence, to the National Authority (Chemical Weapons Convention), Singapore Customs, annually or on an ad-hoc basis as deemed necessary;
c) I have ensured that all information given in this application are true and correct.

Signature of Applicant

Date (dd/mm/yyyy)

Company / Organisation Stamp

* Please delete accordingly.

SECTION E DETAILS OF ALTERNATIVE CONTACT PERSON

(15) Name of Alternative Contact Person: (Dr/Mr/Ms/Mrs/Mdm)*		(16) Designation:
(17) Citizenship: (Please indicate accordingly) (a) <input type="checkbox"/> Singaporean (b) <input type="checkbox"/> PR (c) <input type="checkbox"/> Others Please specify nationality: _____		(18) NRIC / Passport No.:
(19) Contact No.:	(20) Fax No.:	(21) E-mail Address:

I, _____ NRIC No./Passport No. _____
(Name of Alternative Contact Person)

representing _____ hereby declare that:
(Company/ Organisation Name)

- a) I have read and understood the terms and conditions for the issuance of the NA(CWC) Licence for Schedule 1, 2, 3 Chemicals and Unscheduled Discrete Organic Chemicals (DOCs);
- b) I will submit all declarations pertaining to the Scheduled Chemicals and/or Unscheduled DOCs included in this licence, to the National Authority (Chemical Weapons Convention), Singapore Customs, annually or on an ad-hoc basis as deemed necessary;
- c) I have ensured that all information given in this application are true and correct.

Signature of Alternative Contact Person Date (dd/mm/yyyy) Company / Organisation Stamp

SECTION F FORMS SUBMISSION FOR LICENCE AMENDMENT APPLICATION

(22) Other forms submitted together with this Cover Form : (Please indicate accordingly)

- (a) Form B.1 for Schedule 1 chemical
- (b) Form B.2 for Schedule 2 chemical
- (c) Form B.3 for Schedule 3 chemical
- (d) Form B.4 for Unscheduled Discrete Organic Chemical
- (e) Form B.5 for Increment of maximum aggregate for licensed Schedule 1, 2, 3 and / or Unscheduled Discrete Organic Chemical
- (f) Other attachments, please specify: _____

Including this cover form, there is a total of _____ pages submitted.

FOR OFFICIAL USE ONLY

Checked by : _____ Total number of pages received: _____ Date received : _____

Licence No.: _____

Date of issue: _____ Processed by: _____

* Please delete accordingly.