



Notice No: 03/2017
13 Feb 2017

To Traders, Declaring Agents and Shipping Agents

Dear Sir/Madam

REMINDER: IMPLEMENTATION OF CORPPASS FOR SINGAPORE CUSTOMS E-SERVICES

Further to our Notice No. 07/2016 issued on 2 Sep 2016, we would like to inform you that the Singapore Corporate Access (or CorpPass) has been launched on 15 Sep 2016 and users can now use CorpPass to access the following Singapore Customs e-Services:

- i) Customs Account / Declaring Agent Account / Authorisation of Declaring Agent;
- ii) Government TradeNet® Application and Services;
- iii) Inventory Control System and Petroleum Refund; and
- iv) Web Manifest Reconciliation Statement (WMRS).

2 You are strongly encouraged to register for CorpPass and start using CorpPass to access all Singapore Customs e-Services as soon as possible to avoid any inconvenience in the future when the current mode of login will no longer be available.

3 To register and set up your CorpPass, please visit the CorpPass website at www.corppass.gov.sg.

4 After you have registered for CorpPass, existing users would be required to do a CorpPass ID conversion for the following e-Services where applicable:

- i) **Customs Account / Declaring Agent Account / Authorisation of Declaring Agent:** The conversion will be done upon successful first-time CorpPass login.
- ii) **Government TradeNet® Application and Services:** The conversion will be done upon successful first-time CorpPass login.

For subsequent CorpPass log in to Government TradeNet® Application and Services, users are required to select the TradeNet® ID that they wish to use before they proceed with TradeNet® Application and Services.

(Existing users of TradeNet® front-end solutions can continue to use their existing IDs to access the TradeNet® Frontend Solutions.)

- iii) **Inventory Control System and Petroleum Refund:** Users may log in using eCustoms ID or SingPass and perform the conversion process to CorpPass ID before they can log in with CorpPass.

eCustoms/SingPass login → CorpPass Account Conversion page will be displayed → Click “Convert Now” → Re-direct to CorpPass portal to log in using CorpPass ID, company UEN and password → Message will appear on CorpPass Account Conversion page on whether the conversion is successful.

- iv) **Web Manifest Reconciliation Statement (WMRS):** The conversion will be done upon successful first-time CorpPass login.

Contact Us

5 For more information on the use of CorpPass for Singapore Customs e-Services, please refer to Notice No. 07/2016 at www.customs.gov.sg > NEWS & MEDIA > Notices.

6 For more information on CorpPass, please visit CorpPass website at www.corppass.gov.sg. You may also contact CorpPass helpdesk at +65 6643 0577, 8am to 8pm on Mondays to Fridays, or 8am to 2pm on Saturdays or email your queries to support@corppass.gov.sg.

Yours faithfully

Ivy Chong
Head Procedures & Systems
for Director-General of Customs
Singapore Customs

(This is a computer-generated notice. No signature is required.)

We hope that this notice has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this notice at customs_documentation@customs.gov.sg.