



Singapore Customs,
55 Newton Road #07-02,
Revenue House
Singapore 307987
Tel No. : 6775 5137
Email: customs_nacwc@customs.gov.sg

NA(CWC) LICENCE APPLICATION COVER FORM

GENERAL INSTRUCTIONS

- ◆ All sections must be completed. Where not applicable, please specify "N.A". Any incomplete or illegible application will not be accepted.
- ◆ This application form is for a company / an organisation to apply for the NA(CWC) licence issued under the Chemical Weapons (Prohibition) Act, Chapter 37B and the Chemical Weapons (Prohibition) Regulations.
- ◆ Each company / organisation can only hold ONE NA(CWC) licence at any one time.
- ◆ All licence application requires an average processing time of 10 working days from the date of receipt of the duly completed application.
- ◆ This form may take you 5 minutes to fill in. You will need the following information to fill in the form.
 - Company / Organisation Name and Unique Entity Number (UEN)
 - Company Details and Nature of Business
 - Licence Applicant's Details and NRIC / Passport No.
 - Details of Alternative Contact Person and NRIC / Passport No.
- ◆ Upon completion, this application should be sent in by email or post to:

**Director-General
Singapore Customs
National Authority (Chemical Weapons Convention)**
55 Newton Road
#07-02, Revenue House
Singapore 307987
Email: customs_nacwc@customs.gov.sg

REQUIRED FORMS FOR SUBMISSION

Any company / organisation intending to conduct activities involving Scheduled chemicals and/or unscheduled Discrete Organic Chemicals are required to submit the relevant forms:

- NA(CWC) Licence Application Cover form
- Form A.1 – *for Schedule 1 chemical*
- Form A.2 – *for Schedule 2 chemical*
- Form A.3 – *for Schedule 3 chemical*
- Form A.4 – *for unscheduled Discrete Organic Chemical*



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NA(CWC) LICENCE APPLICATION COVER FORM

SECTION A PURPOSE OF APPLICATION

(1) Intended Year of Licence:

SECTION B COMPANY / ORGANISATION DETAILS

(2) Company / Organisation Name:

(3) Unique Entity Number (UEN):

(4) Company / Organisation Address:

(5) Nature / Type of Business:

SECTION C LICENCE APPLICANT DETAILS

(6) Name of Applicant: (Dr/Mr/Ms/Mrs/Mdm)*

(7) Designation:

(8) Citizenship: (Please indicate accordingly)

(9) NRIC No. / Passport No.:

Singaporean PR Others

Please specify nationality: _____

(10) Contact No.:

(11) Fax No.:

(12) E-mail Address:

SECTION D DECLARATION

(13) I, _____ NRIC No./Passport No. _____
(Name of Applicant)

representing _____ hereby declare that:
(Company/ Organisation Name)

- I have read and understood the terms and conditions for the issuance of the NA(CWC) Licence for Schedule 1, 2, 3 Chemicals and Unscheduled Discrete Organic Chemicals (DOCs);
- I will submit all declarations pertaining to the Scheduled Chemicals and/or Unscheduled DOCs included in this licence, to the National Authority (Chemical Weapons Convention), Singapore Customs, annually or on an ad-hoc basis as deemed necessary;
- I have ensured that all information given in this application are true and correct.

Signature of Applicant

Date (dd/mm/yyyy)

*Please delete accordingly.

SECTION E DETAILS OF ALTERNATIVE CONTACT PERSON

(14) Name of Alternative Contact Person: (Dr/Mr/Ms/Mrs/Mdm)*		(15) Designation:
(16) Citizenship: (Please indicate accordingly) <input type="checkbox"/> Singaporean <input type="checkbox"/> PR <input type="checkbox"/> Others Please specify nationality: _____		(17) NRIC No. / Passport No.:
(18) Contact No.:	(19) Fax No.:	(20) E-mail Address:

SECTION F DECLARATION

(21) I, _____ NRIC No./Passport No. _____
(Name of Alternative Contact Person)

representing _____ hereby declare that:
(Company/ Organisation Name)

- a) I have read and understood the terms and conditions for the issuance of the NA(CWC) Licence for Schedule 1, 2, 3 Chemicals and Unscheduled Discrete Organic Chemicals (DOCs);
- b) I will submit all declarations pertaining to the Scheduled Chemicals and/or Unscheduled DOCs included in this licence, to the National Authority (Chemical Weapons Convention), Singapore Customs, annually or on an ad-hoc basis as deemed necessary;
- c) I have ensured that all information given in this application are true and correct.

Signature of Alternative Contact Person

Date (dd/mm/yyyy)

SECTION G FORMS SUBMISSION FOR LICENCE APPLICATION

- (22) Other forms submitted together with this Cover Form: (Please indicate accordingly)
- (a) Form A.1 for Schedule 1 chemical
 - (b) Form A.2 for Schedule 2 chemical
 - (c) Form A.3 for Schedule 3 chemical
 - (d) Form A.4 for Unscheduled Discrete Organic Chemical
 - (e) Other attachments, please specify: _____

Including this cover form, there is a total of _____ pages submitted.

FOR OFFICIAL USE ONLY

Checked by: _____ Total number of pages received: _____ Date received: _____

Licence No.: _____

Date of issue: _____ Processed by: _____

*Please delete accordingly.