



Circular No: 09/2025

14 October 2025

Traders and Declaring Agents

Dear Sir/Madam

ADVISORY: FULL DECLARATION OF PRODUCT INFORMATION IN PERMIT APPLICATIONS

Singapore is committed to ensuring strong compliance by the trading community with our trade and customs laws.

2 Singapore Customs expects all traders and declaring agents to provide comprehensive declarations of the product information in permit applications. This includes submitting accurate and full information of the goods in the following data fields, where applicable.

- a) **Goods Description:** The description of goods declared should provide a clear indication of the goods. Please do not declare generic or uninformative details as the description for your goods (i.e., Harmonized System (HS) code descriptions, Competent Authority (CA) product descriptions are not to be abridged; goods model numbers should not be provided without the description of goods).
- b) **Brand Name:** The tradename or brand of the goods.
- c) **Model:** The model number or name of the goods declared should be clearly indicated in order to identify the characteristics of the goods that distinguishes from similar goods.
- d) **Supplier/Manufacturer Name:** The name of the company or individual who has supplied or produced the goods.
- e) **End-Use Description:** The description should describe the ultimate use of the goods, and whether it is for a further assembly of goods and the information related to the further assembly.
- f) **General Remarks/Traders Remarks:** Any additional information related to the goods or shipment declared.

3 Traders and declaring agents are expected to declare accurate and full information of the goods as detailed in the relevant commercial documents. With more detailed descriptions of the goods, Singapore Customs will have better visibility of the cargo flows through Singapore, which would in turn enhance Singapore's supply chain security and strengthen Singapore's reputation as a trusted global trading hub. This will also benefit the trading industry.



4 Furthermore, in light of the rapidly changing national controls and regulations in today's global trading landscape and with reference to [Circular 01/2025](#) relating to "Export Controls on Advanced Semiconductor and Artificial Intelligence (AI) Technologies", Singapore Customs reminds all businesses operating in Singapore to conduct their activities transparently and in full compliance with applicable laws and regulations. Engaging in illicit practices can lead to legal, operational and reputational consequences. Singapore will not hesitate to take action against companies or individuals in Singapore engaged in fraudulent or dishonest practices such as misdeclarations to evade export controls that they are subject to.

5 Thank you.

Yours faithfully

Lim Sok Peng
Head Trade Security
for Director-General of Customs
Singapore Customs

(This is a computer-generated circular. No signature is required.)

We hope that this circular has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this circular at go.gov.sg/customs-doc.