



Notice No: 03/2022
15 Mar 2022

Traders and Declaring Agents

Dear Sir/Madam

NEW APPLICATION PROCEDURE FOR CUSTOMS ESERVICES

With effect from **1 April 2022**, Customs will extend our e-services via FormSG to cover more applications. Please submit the following applications and its corresponding supporting documents to Singapore Customs via FormSG:

- a) Cargo Agent's Import Authorisation (CAIA)
- b) Vessel Registration (VR)
- c) Kimberley Process Licence (KPL)
- d) Import Certificate and Delivery Verification (ICDV)
- e) Landing Certificate (LC)

2 Please be informed that the maximum file size for the submission of supporting documents is 7MB. The outcome of your application will be sent to you via email.

3 The application forms for the above Customs eServices can be accessed from the NTP website at www.ntp.gov.sg > Government Service > Customs eServices.

Yours faithfully

Jeanine Ho
Head Procedures & Systems
for Director-General of Customs
Singapore Customs

(This is a computer-generated notice. No signature is required.)

We hope that this notice has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this notice at customs_documentation@customs.gov.sg.

FREQUENTLY ASKED QUESTIONS

Q1: When will the new application procedure via FormSG take effect?

A1: The new application procedure will take effect on 1 April 2022.

Q2: What will happen to my application forms submitted via the Networked Trade Platform (NTP) Data Repository from 1 April 2022?

A2: All application forms submitted via the Networked Trade Platform (NTP) Data Repository will not be accepted for our processing from 1 April 2022 onwards.

Q3: How will I know if my application is submitted successfully via the FormSG?

A3: An acknowledgement email with a Response ID will be sent to the email address stated in the FormSG application.

Q4: How will I receive the outcome of my application submitted via the FormSG?

A4: The outcome of your application will be sent to the email address stated in the FormSG application.