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SINGAPORE CUSTOMS

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REPUBLIC OF SINGAPORE

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All Traders



RETENTION OF TRADE DOCUMENTS

We wish to remind all importers, exporters and agents, to keep documents and records relating to the purchase, importation, sale or exportation of their goods, for not less than 7 years. This is a requirement under section 90E of the Customs Act, Cap 70. Failure to comply with the requirement constitutes an offence under the Customs Act.

2. Retaining these trade documents and records will facilitate customs officers' on-site verification of the accuracy and authenticity of Customs declarations. It also enables Customs to recommend necessary measures to correct discrepancies (if any) in these declarations.

3. Kindly contact the Customs Call Centre at Tel: 63552000 followed by(*) (0) , if you need further information.

WINSTON TAY WEE HUA
HEAD DOCUMENTATION
DOCUMENTATION BRANCH
for DIRECTOR-GENERAL OF CUSTOMS

The Way of Excellence in Public Service