

Our ref :

Circular No.: 7 / 2004

Date : 31 March 2004



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All Traders and Declaring Agents



SINGAPORE'S PARTICIPATION IN THE KIMBERLEY PROCESS CERTIFICATION SCHEME (KPCS)

The KPCS is an international certification scheme aimed to stem the flow of "conflict" diamonds and protect the legitimate diamond industry. As a KPCS participant, Singapore will be implementing the above Scheme with effect from 1st Apr 2004. The following circular outlines the key requirements under KPCS:

Licence Application

2 Under the KPCS, a KP licence from Singapore Customs is required for the import or export of rough diamonds under HS codes, 7102 1000, 7102 2100 and 7102 3100. The company must be registered with Singapore Customs and has a valid Inter-Bank Giro (IBG) account with Singapore Customs prior to KP licence application. A template of the said application can be found in our website at www.customs.gov.sg. The license fee payable is \$50 per year or part thereof and will be deducted from the company's IBG account upon approval.

Requirements for Export and Import under KPCS

3 Under KPCS, each export shipment must be accompanied by the original copy of the valid KP certificate issued by Singapore Customs. To apply for the certificate, the duly completed application form, available at our website, together with the supporting documents, must be submitted to Singapore Customs for processing. A \$5 fee will be charged for each certificate issued and deducted from your company's IBG account.

4 Similarly, the import of rough diamonds must be accompanied by the original copy of the valid KP certificate issued by other KPCS participating countries. The KP certificates must be produced together with the relevant permits and supporting documents to checkpoint officers at the time of clearance for endorsement. Endorsed permits are to be returned to Singapore Customs within 4 working days.

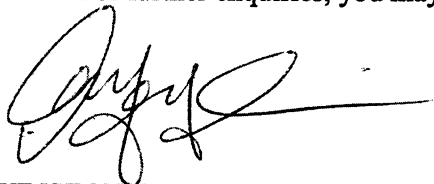
Permit Application

5 Please take note of the following requirements when filling in the fields/columns during permit application under KPCS:

- a) **Description of Goods** - for the rough diamonds, you must declare the complete description of the goods that you are importing or exporting, including the carat weight/mass.

- b) **Licence No.** – the 'KP Licence No.' must be declared in this field.
- c) **Previous Permit No.** - you must declare the previous Import Permit No. in this field when completing the Export Permit application.
- d) **KP Cert No. & Seal No. (if any)** - KP cert no. and seal no. must be declared in the Traders' Remark column.

6 For further enquiries, you may call our Call Centre officers at 6355 2000 * 0.



Winston Tay
HEAD DOCUMENTATION
for DIRECTOR-GENERAL OF SINGAPORE CUSTOMS