



Notice No: 23/2019  
28 Nov 2019

Traders and Declaring Agents

Dear Sir/Madam

**SPECIALISED COURSES ON SINGAPORE CUSTOMS REQUIREMENTS  
CONDUCTED BY NANYANG POLYTECHNIC AND REPUBLIC POLYTECHNIC**

Currently, the Singapore Customs Academy (SCA) conducts a suite of specialised courses for the business community to enhance industry awareness and promote compliance of Singapore Customs' regulatory requirements for the import, export, transshipment and transit of goods.

2 As part of our commitment to provide quality training to the business community, Singapore Customs has appointed Nanyang Polytechnic (NYP) and Republic Polytechnic (RP) to conduct the existing suite of business courses from January 2020. This collaboration allows us to better cater to the industry's demand for more frequent courses and to better respond to the industry's learning needs. This partnership with NYP and RP will also enhance the effectiveness of adult learning by leveraging on the teaching experience of the polytechnics.

3 In view of the above, the business courses conducted by SCA will cease from January 2020. To sign up for the business courses conducted by NYP or RP, please visit the respective polytechnic's website as follows:

Nanyang Polytechnic	<a href="https://www.nyp.edu.sg/schools/sbm/lifelong-learning.html?id=other-short-courses">https://www.nyp.edu.sg/schools/sbm/lifelong-learning.html?id=other-short-courses</a>
Republic Polytechnic	<a href="https://www.rp.edu.sg/ace/course-summary?searchKeyword=customs">https://www.rp.edu.sg/ace/course-summary?searchKeyword=customs</a>

4 A list of Frequently Asked Questions (FAQ) is attached in **Annex A**. For further clarification, please contact the Singapore Customs Academy at Tel No: 6355 2186.

Yours faithfully

Karen Lim  
Director (Singapore Customs Academy)  
for Director-General of Customs  
Singapore Customs

*(This is a computer-generated circular. No signature is required.)*

We hope that this notice has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this notice at [CUSTOMS\\_Academy@customs.gov.sg](mailto:CUSTOMS_Academy@customs.gov.sg).

## ANNEX A

### 1. Who will be conducting the business courses from 1 Jan 2020?

We have appointed Nanyang Polytechnic (NYP) and Republic Polytechnic (RP) to organise and deliver the business courses with effect from January 2020. This training collaboration with the polytechnics aims to meet industry's demands for more frequent courses and enhance effectiveness of adult learning by leveraging on the teaching experience and pedagogy of the polytechnics.

### 2. What is the role of Singapore Customs in this training collaboration with polytechnics?

Singapore Customs will jointly review and develop the business course curriculum and content with the appointed polytechnics to meet industry's learning needs.

### 3. What are the courses conducted by the polytechnics from Jan 2020?

Both NYP and RP will be conducting the existing suite of business courses as shown in the table below.

Courses Title	Course Objective
Basics of Every Declarant - Customs Procedures	This module seeks to give all declarants a better understanding on customs procedures pertaining to importation and exportation of goods as well as the requirements for preparing TradeNet® declarations.
Basics of Every Declarant - Classification and the Harmonised System (HS)	This module seeks to give all participants a better understanding on the classification of goods and the Harmonised System.
Basics of Every Declarant - Rules of Origin / Free Trade Agreements	This module seeks to give all participants a better understanding on the certificate and rules of origin, the procedures for the application of a certificate of origin (CO) and the benefits of a CO.

<b>Courses Title</b>	<b>Course Objective</b>
Strategic Goods Control Programme - Basics of Strategic Goods Control Seminar	This module seeks to enhance the industry's awareness and understanding of Singapore's strategic goods control system.
Strategic Goods Control Programme - Essentials of Internal (Export Control) Compliance Seminar	This module presents to participants details and requirements on Strategic Trade Scheme (STS) bulk permit as well as their application procedures.
Hands-on TradeNet® Declaration	To provide new declarants who just entered the industry with the basic information on TradeNet®, the various message and declaration types. The guided practical session will help new declarants to prepare and submit a declaration.
Customs Competency Test for Declarants  ( <i>To be confirmed</i> )	This module is designed to test an individual's knowledge of the customs procedures & documentation requirements. Upon passing this test, the individual can then apply for registration with Singapore Customs as a declarant to submit TradeNet® permit declarations.

**4. Are the polytechnics conducting the same courses?**

Yes, both NYP and RP will be conducting the existing suite of business courses.

**5. Where will the business courses be held from 1 Jan 2020?**

The courses will be held at the premises of the appointed polytechnics.

**6. How can I register for the *Customs Competency Test for Declarants*?**

Registration for the Year 2020 *Customs Competency Test for Declarants* would be announced separately later.